

**CLOVIS UNIFIED SCHOOL DISTRICT POLICE DEPARTMENT
LEE MAYBERRY, CHIEF
CITIZEN COMPLAINT FORM**

For Official Use Only

Reporting Person (Last, First, Middle Name)	Date of Birth	Age	I.A. File #
Residence Address (Address and Zip Code)	Telephone	C/R #	
Business or School	Telephone	Date/Time of Complaint	

VICTIM OF ALLEGED INCIDENT

Name (Last, First, Middle Name)	Date of Birth	Arrested () Yes () No
Residence Address and Zip Code	Telephone	Attorney or Representative
Business or School	Telephone	Telephone

NAME OF EMPLOYEE (If known)

Name	Division	Rank	Badge #	Car #	Description

WITNESS

Name	Address	Telephone
Date & Time of Incident	Location of Incident	

Details of complaint. It is important to include as many factual details as possible so that the incident may be fully investigated. Place complaint on reverse side of form. If necessary, please use additional pages. Also read and sign admonishment on reverse side of form.

Signature of Reporting Person	Signature of Parent/Guardian (if under age 18)
Signature of Officer Receiving Complaint	Date

RACIAL OR IDENTITY PROFILING

Does this Citizen Complaint involve Racial or Identity Profiling? () Yes () No
If "Yes" which of the following best describes the type of Racial or Identity Profiling. Circle those that apply.
Race / Color / Ethnicity / National Origin / Age / Religion / Gender Identity / Sexual Orientation / Mental or Physical Disability

File No.

Date of Complaint

Reporting Person (Name)

ADVISORY TO COMPLAINANT

CLOVIS SCHOOL DISTRICT POLICE requires that the statements and reports about officers or other personnel be verified by a declaration "under penalty of perjury" confirming all statements and reports communicated by you in this Complaint Form are true and correct.

YOU HAVE THE RIGHT TO MAKE A COMPLAINT AGAINST A POLICE OFFICER FOR ANY IMPROPER POLICE CONDUCT. CALIFORNIA LAW REQUIRES THIS AGENCY TO HAVE A PROCEDURE TO INVESTIGATE CITIZENS' COMPLAINTS. YOU HAVE A RIGHT TO A WRITTEN DESCRIPTION OF THIS PROCEDURE. THIS AGENCY MAY FIND AFTER INVESTIGATION THAT THERE IS NOT ENOUGH EVIDENCE TO WARRANT ACTION ON YOUR COMPLAINT; EVEN IF THAT IS THE CASE, YOU HAVE THE RIGHT TO MAKE THE COMPLAINT AND HAVE IT INVESTIGATED IF YOU BELIEVE AN OFFICER BEHAVED IMPROPERLY. CITIZEN COMPLAINTS AND ANY REPORTS OR FINDINGS RELATING TO COMPLAINTS MUST BE RETAINED BY THIS AGENCY FOR AT LEAST FIVE (5) YEARS.

"PLEASE BE AWARE THAT PURSUANT TO CALIFORNIA LAW EVERY PERSON WHO, BEING REQUIRED BY LAW TO MAKE ANY RETURN, STATEMENT, OR REPORT, UNDER OATH, WILLFULLY MAKES AND DELIVERS ANY SUCH RETURN, STATEMENT, OR REPORT, PURPORTING TO BE UNDER OATH, KNOWING THE SAME TO BE FALSE IN ANY PARTICULAR, IS GUILTY OF PERJURY, WHETHER SUCH OATH WAS IN FACT TAKEN OR NOT. California Penal Code § 129."

HAVING READ AND UNDERSTOOD THE FOREGOING WARNING, I WISH TO PROCEED TO VERIFY EACH STATEMENT BY ME SET FORTH ABOVE UNDER PENALTY OF PERJURY.

"I hereby declare under penalty of perjury pursuant to the laws of the State of California that the foregoing statements and reports by me are true and correct."

[Print and Sign]